Town Board Minutes

March 21, 2016 Meeting No. 6

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 21st day of March 2016 at 7:00 P.M. and there were

PRESENT: JOHN ABRAHAM, COUNCIL MEMBER

DAWN GACZEWSKI, COUNCIL MEMBER RONALD RUFFINO, COUNCIL MEMBER MATTHEW WALTER, COUNCIL MEMBER

JOHANNA COLEMAN, SUPERVISOR

ABSENT: NONE

ALSO PRESENT: DIANE TERRANOVA, TOWN CLERK

MATTHEW FISCHIONE, CODE ENFORCEMENT OFFICER

GERALD GILL, CHIEF OF POLICE MARK LUBERA, PARK CREW CHIEF

DANIEL AMATURA, HIGHWAY SUPERINTENDENT

ROBERT HARRIS, ENGINEER, WM. SCHUTT & ASSOCIATES

LEZA BRAUN, SECRETARY TO TOWN ATTORNEY

PERSONS ADDRESSING TOWN BOARD:

Buchholz, Bill, Representing Bryce Buchholz Foundation, spoke to the Town Board on the following matter:

• Ride for Bryce will be on May 1st and will have games and raffles. Everyone is welcome. You do not have to ride in order to participate.

Chowaniec, Lee, spoke to the Town Board on the following matters:

- Question regarding yearly fee for Town Clerk licensing system.
- Asked about the Recreation Department filing fees.
- Asked about the bonding on the 2015 Culvert Lining Project.
- Requested amount spent on Highway Pre-Engineered Building to date.
- Asked about Public Safety Building bonding.
- Stated that the Town needs to be more stringent with developers' requests.
- Asked about residents response to receiving garbage citations.

Fronczak, Mike, spoke to the Town Board on the following matters:

- Asked why audited claims is the amount stated in the resolution.
- Questioned length of training for personnel in Supervisor's Office.
- Asked about the Town's bidding process.
- Questioned cost of generator for the Highway Pre-Engineered Building.
- Asked about the Eastport Stabilization Project.
- Asked about the size of the breakroom to be painted in the Highway Department.
- Questions about masonry repairs in the Town Hall.
- Asked about Town vehicles and the permanent identification on them.

Metz, Lorraine, spoke to the Town Board on the following matter:

 Spoke about the Metz Foundation fundraising and donations received for the rehabilitation of the basketball courts at Keysa Park in memory of James Metz.

Williams, Noreen, spoke to the Town Board on the following matter:

 Suggested the Code Enforcement Office check restaurants for the disposal of fryer waste.

PRESENTATION OF PREFILED RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO, TO WIT:

RESOLVED, that the minutes of the Regular Meeting of the Town Board held March 7, 2016 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

March 21, 2016

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

RESOLVED, that the following Audited Claims be and are hereby ordered paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk by the Assistant to the Supervisor, to wit:

Claim No. 43518 to Claim No. 43707 Inclusive

Total amount hereby authorized to be paid: \$3,698,002.39

The question of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

March 21, 2016

File: Rclaims

RESOLVED that the following Building Permit applications be and are hereby reaffirmed:

CODES:

(SW) = Sidewalks as required by Chapter 12-1B. of the Code of the Town of Lancaster are waived for

this permit.

(CSW) = Conditional sidewalk waiver

(V/L) = Village of Lancaster

NEW PERMITS:

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
24936		Marrano/Marc Equity Corp.	3 Magrum Ln	Er. DwlgSin.	
24937		Colley's Pool Sales Inc.	54 Worthington Ln	Er. Pool-In Grnd	
24938		Colley's Pool Sales Inc.	54 Worthington Ln	Er. Fence	
24939		F. Orlowski & L. Acquard	298 Westwood Rd	Er. Fence	
24940		1150 Scottsville Road LLC	3857 Walden Ave	Er. Sign - Pole	
24941		Cynthia Brown	26 Park Blvd	Er. Res. Alt.	(V/L)
24942		Marrano/Marc Equity Corp.	32 Magrum Ln	Er. DwlgSin.	` /
24943		Sahlems Roofing & Sideing Inc.	71 Country Pl	Re-Roof	
24944		Sahlems Roofing & Siding Inc.	13 Fox Trace	Re-Roof	
24945		Albert Broadbent, Jr.	24 Hillside Pky	Re-Roof	
24946		Norman & Carmie Reed	2 Schiffler Ct	Re-Roof	
24947		Sahlems Roofing & Siding Inc.	39 Kennedy Ct	Re-Roof	
24948		Sahlems Roofing & Siding Inc.	24 Parkedge Dr	Re-Roof	
24949		Sahlems Roofing & Siding Inc.	267 Enchanted Forest N	Re-Roof	
24950		Sahlems Roofing & Siding Inc.	40 Village View	Re-Roof	
24951		Paragon Restoration Inc.	573 Aurora St	Re-Roof	
24952		Oneida Fence	90 Brunck Rd	Er. Fence	
24953		Scott T. Kolassa	123 Stutzman Rd	Er. Sign - Temp	
24954		Natale Building Corp.	5530 William St	Er. DwlgSin.	
24955		Kevin G. Farmer	47 Creekwood Dr	Er. Shed	
24956		Ryan Homes - NVR Inc.	2 Weathersfield Ln	Er. DwlgSin.	
24957		Alliance Homes	9 Tranquility Trl	Er. DwlgSin.	
24958		Lakestone Development Inc.	283 Ransom Rd	Er. DwlgSin.	
24959		Windsor Ridge Parnters LLC	50 Worthington Ln	Er. DwlgSin.	
24960		S&A Debris Removal LLC	4805 Transit Rd	Dem. Bldg	
24961		Titan's Remodeling	44 Creekwood Dr	Re-Roof	
24962		Picket Fence & Exteriors Inc.	32 Veterans Dr	Er. Fence	(V/L)
24963		Joseph D. Terranova	406 Seneca Pl	Er. Shed	
24964		Robert W. Meclewicz	35 Wilma Dr	Er. Fence	(V/L)
24965		Premier Contracting, LLC	6337 Transit Rd	Er. Comm. Add./Alt.	
24966		CMK Builders	219 Siebert Rd	Er. DwlgSin.	
24967		Sahlems Roofing and Siding Inc	45 Signal Dr	Re-Roof	
24968		Jerald M. Linforth	5 Prairie Ln	Er. Fence	
24969		Sahlems Roofing and Siding Inc	26 Parkedge Dr	Re-Roof	
24970		Sahlems Roofing and Siding Inc	178 Nathan's Trl	Re-Roof	
24971		Brian Sulivan Concete Inc.	55 School St	Re-Roof	(V/L)
24972		Stephen & Peggy Haloski	58 Williamsburg Ln	Er. Shed	
24973		Gregory L. Smith	44 Tranquility Trl	Er. Deck	
24974		Joseph L. Girardi	2143 Como Park Blvd	Inst. Fireplace/Stove	(V/L)
24975		James & Marian Snyder	387 Lake Ave	Er. Porch	
24976		Hannah Demolition Inc.	283 Ransom Rd	Dem. Sin. Dwlg	
24977		Ryan Homes - NVR Inc.	30 Crabapple Ln	Er. DwlgSin.	

BE IT FURTHER

RESOLVED, that the Building Permit Applications herein coded (SW) for sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance requirement for sidewalks, and

BE IT FURTHER

RESOLVED, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Town of Lancaster is interested in updating the current Town Clerk's Licensing System as it inadequately serves the needs and duties of the Clerk's Office due to its outdated design, and

WHEREAS, Diane Terranova, Town Clerk requested that Business Automation Services, Inc., provide the Town with a proposal to provide professional services for the designing and installation of a new Clerk Licensing System as outlined in their Proposal for Town Clerk Licensing, dated January 2016 to include but not limited to: Enhanced User Interaction, System Configuration & Installation and Software Training, and

WHEREAS, the above-referenced proposal and agreement have been duly reviewed and considered by the Town Attorney, and

WHEREAS, the Town Board deems it in the public interest to move forward with the engagement of Business Automation Services, Inc., to provide the Professional Clerk Licensing System Design and Installation Services as beforementioned, and

WHEREAS, funds for the purchase of the new Town Clerk Licensing system have not been heretofore appropriated in 2016 budget of the department of Town Clerk, and

WHEREAS, the Town Board wishes to transfer available funds from the Contingency Account in the General Fund - Townwide to the 2016 Town Clerk department's budget in an amount necessary to fund said purchase

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the transfer of \$11,680 from Account A1990.411 – Contingency to Account A1410.410 – Town Clerk, Professional Services, and

BE IT FURTHER

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Town Supervisor to execute on behalf of the Town of Lancaster the Proposal between the Town of Lancaster and Business Automation Services, Inc., 661 Plank Road, Clifton Park, New York, 12065 in order to provide Professional Clerk Licensing System Design and Installation Services, for the Town Clerk's Office for an amount not to exceed \$11,680.00, per their quote dated January 27, 2016 with the funds to paid for out of the Clerk's Budget Line Item 1410.0410.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, the Lancaster/Depew Meals on Wheels desires to enter into a contractual arrangement with the Town to continue the provision of meals to housebound seniors, and

WHEREAS, the Town Board has given due review and consideration to this request and deems it in the public interest for the Town to enter into a contract to provide for the continuation of this meal service for seniors;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor of the Town of Lancaster to enter into an agreement with the Meals on Wheels of Western New York, Inc., to provide the continuation of the meal program for housebound seniors, the Town will provide under this contract the sum of up to \$30,000.00 as appropriated in account code A7610.410 in the adopted budget for the 2016 fiscal year.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster is desirous of hiring an architectural firm with experience in the restoration of historical buildings for the purpose of providing an updated Conditions Report for the Town-owned Historical Building, located at 40 Clark Street, the purpose of this report is to develop a plan to cause necessary repairs and restoration to the building, and

WHEREAS, the Town has obtained a proposal from Flynn Battaglia Architects, PC, 617 Main Street, Suite S-401, Buffalo, New York 14203 to complete the above-referenced professional service work for a fee not to exceed \$8,500.00 per their proposal dated February 3, 2016, and

WHEREAS, by letter dated February 8, 2016, Mark Lubera, Park Crew Chief of the Town of Lancaster's Parks Recreation & Forestry Department has recommended that the Town of Lancaster hire Flynn Battaglia Architects, PC, as they are on the State's list of Historical Preservation Consultants which is pre-approved by the State's Historic Sites Restoration Coordinator, and

WHEREAS, funding for the updated Conditions Report is available from the Town's Department of Parks Recreation and Forestry 2016 Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor of the Town of Lancaster to enter into an agreement with Flynn Battaglia Architects, PC, 617 Main Street, Suite S-401, Buffalo, New York 14203 to provide an updated Conditions Report for the Town-owned Historical Building, located at 40 Clark Street, recommending repairs, restoration and necessary replacements in accordance with their proposal dated February 3, 2016 in the amount not to exceed \$8,500.00 which will be paid for with funds available from the Town's Department of Parks Recreation and Forestry's 2016 Budget.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, Valerie Banach retired from the position of Clerk Typist, full-time in the Supervisor's Office, effective March 4, 2016 and

WHEREAS, Johanna M. Coleman, Supervisor for the Town of Lancaster, wishes to rehire Valerie Banach on a temporary basis to provide training assistance to the new Clerk Typist who will be assuming duties in the Supervisor's office and to provide general office assistance as needed.

NOW, THEREFORE, BE IT

RESOLVED, that Valerie Banach be and is hereby appointed to the position of Clerk, part-time temporary, working in the Supervisor's Office at the rate of \$22.59 per hour, retroactive to March 14, 2016, and that this being a part-time position, provides no health insurance, sick days, vacation, or other fringe benefits not specifically mandated for part-time employees, and

BE IT FURTHER

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

WHEREAS, The Town Board has previously duly advertised for the submission of bids for the proposed Senior Center Parking Lot Rehabilitation Project, in the Town of Lancaster, and

WHEREAS, eleven bids were received, opened and reviewed on March 10, 2016, and

WHEREAS, Wm. Schutt Associates, the Town of Lancaster's engineering consultant, by letter dated March 14, 2016 has recommended award of the for the Total Base and Alternate A bid, to Amherst Paving, Inc., being the lowest responsible bidder in the amount of \$100,146.00;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby awards the bid for the Town of Lancaster's Senior Center Parking Lot Rehabilitation Project, to Amherst Paving, Inc., 330 Meyer Road, Amherst, New York, 14226 in the amount of \$100,146.00 being the lowest responsible bidder in conformance with the specifications on file in the office of the Town Engineer, Wm. Schutt Associates;

BE IT FURTHER

RESOLVED, that the Supervisor is hereby authorized to execute this contract on behalf of the Town of Lancaster and to do all things necessary to effectuate the intent of this resolution pending the receipt of all required documents and Insurance certificates by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, the U.S. Environmental Protection Agency's Phase II Stormwater Regulations require owners and operators of small MS4s in New York State, such as the Town of Lancaster, to obtain permit coverage under the New York State Department of Environmental Conservation's SPDES General Permit for Stormwater Discharges from MS4s (GP-0-15-003), and

WHEREAS, the U.S. EPA Phase II Stormwater Regulations require owners and operators of small MS4s who obtain general permit coverage to develop and enforce a stormwater management program designed to reduce the discharge of pollutants to the maximum extent practicable in order to protect water quality and to satisfy the appropriate water quality requirements of New York State's Environmental Conservation Law and the Clean Water Act, and

WHEREAS, the owners and operators of small MS4s recognize that, because watersheds and separate storm sewer systems cross municipal boundaries and there are opportunities to save time, money, and energy by working collaboratively, the Coalition members should work together to meet the requirements of the U.S. EPA Phase II Stormwater Regulations, and

WHEREAS, the Coalition members, including the Town of Lancaster, recognize the benefits of cooperation to achieve improved water quality and flood control, and

WHEREAS, the Town of Lancaster in concert with such other municipalities and entities with similar interests relative to the aforesaid requirements have formed a coalition to address these and other issues, and

WHEREAS, a Memorandum of Agreement relative to the Western New York Stormwater Coalition has been presented to the Town of Lancaster for a term of five years terminating on December 31, 2020, and

WHEREAS, it is deemed proper and appropriate for the Town of Lancaster to enter into and execute such Memorandum of Agreement, to advance such purposes and cooperate with other members of said coalition;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes and directs the Supervisor to execute such Memorandum of Agreement by and on behalf of the Town of Lancaster in as many counterparts as deemed appropriate.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent of the Town of Lancaster, has requested that a masonry restoration be done to the original Town Hall Building located at 21 Central Avenue by repairing the interior brick wall located on the basement level in the original portion of the Town Hall, and

WHEREAS, by letter dated March 16, 2016, the Highway Superintendent has recommended that the Town of Lancaster approve the proposal for masonry restoration of the interior brick wall on the basement level in the original Town Hall to **Raymond E. Kelley**, **Inc.**, 33 Main Street, Bowmansville, New York 14026, and

WHEREAS, funding for updating was anticipated during the bonding process for the Town Hall addition and is still available, therefore, there will be no budgetary impact on the 2016 Town budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby accepts and authorizes the Supervisor of the Town of Lancaster to sign the proposal with **Raymond E. Kelley, Inc.**, 33 Main Street, Bowmansville, New York 14026 in accordance with their proposal dated January 1, 2016 in the amount not to exceed \$9,925.00 for masonry restoration of the interior brick wall located on the basement level in the original Town Hall which will be paid for with funds available from the Town Hall Addition Bond.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO, TO WIT:

WHEREAS, the Park Crew Chief of the Parks, Recreation and Forestry Department of the Town of Lancaster, by letter dated March 14, 2016 has recommended the appointment of the following individual(s) to the following part-time permanent position(s).

NOW, THEREFORE, BE IT

RESOLVED, that the following individual(s) are hereby appointed to the following part-time permanent position(s) in the Parks, Recreation and Forestry Department, retroactive to February 11, 2016, working not more than nineteen and three-quarter hours per week, and that these being part-time position(s), provide no health insurance, sick days, vacations, or other fringe benefits not specifically mandated for part-time permanent employees:

NAME	<u>POSITION</u>	PAY RATE PER HOUR	EFFECTIVE DATE
Connor Blizzard (rehire) Lancaster	Lifeguard (Substitute)	\$10.50	February 11, 2016

BE IT FURTHER,

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR COLEMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO. TO WIT:

WHEREAS, the Park Crew Chief of the Parks, Recreation and Forestry Department of the Town of Lancaster, by letter dated March 15, 2016, has recommended the appointment of the following individual(s) to the following part-time permanent position(s).

NOW, THEREFORE, BE IT

RESOLVED, that the following individual(s) are hereby appointed to the following part-time permanent position(s) in the Parks, Recreation and Forestry Department, working not more than nineteen and three-quarter hours per week, and that these being part-time position(s), provide no health insurance, sick days, vacations, or other fringe benefits not specifically mandated for part-time permanent employees:

NAME	POSITION	PAY RATE PER HOUR	EFFECTIVE DATE
Gretchen Snyder Lancaster NY	Cleaner	\$12.00	March 23, 2016
Daniel McFarland Lancaster NY	Cleaner	\$12.00	March 23, 2016

BE IT FURTHER,

RESOLVED, that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, The Town Board has previously duly advertised for the submission of bids for the proposed Keysa Park Courts Rehabilitation Project in the Town of Lancaster, and

WHEREAS, seven bids were received, opened and reviewed on March 10, 2016, and

WHEREAS, Wm. Schutt Associates, the Town of Lancaster's engineering consultant, by letter dated March 14, 2016 has recommended award of the bid to American Paving & Excavating, Inc., being the lowest responsible bidder in the amount of \$148,200.00;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby awards the bid for the Town of Lancaster's Keysa Park Courts Rehabilitation Project to American Paving & Excavating, Inc., 5880 Thompson Road, Clarence Center, New York, 14032 in the amount of \$148, 200.00 being the lowest responsible bidder in conformance with the specifications on file in the office of the Town Engineer, Wm. Schutt Associates;

BE IT FURTHER

RESOLVED, that the Supervisor is hereby authorized to execute this contract on behalf of the Town of Lancaster and to do all things necessary to effectuate the intent of this resolution pending the receipt of all required documents and Insurance certificates by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	ABSTAI	NED*

^{*} Supervisor Coleman abstained due to a family connection with the Metz Foundation.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER GACZEWSKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, The Town Board has previously duly advertised for the rebid of the proposed 2015 Culvert Lining Project on Forestream Drive and Enchanted Forest South in the Town of Lancaster, and

WHEREAS, three bids were received, opened and reviewed on March 2, 2016, and

WHEREAS, Wm. Schutt Associates, the Town of Lancaster's engineering consultant, by letter dated March 9, 2016 has recommended award of the bid to L.C. Whitford Company, Inc., being the lowest responsible bidder in the amount of \$467,700.00;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby awards the bid for the Town of Lancaster's 2015 Culvert Lining Project on Forestream Drive and Enchanted Forest South to L.C. Whitford Company, Inc., 164 North Main Street, P.O. Box 663, Wellsville, New York, 14895 in the amount of \$467,700.00 being the lowest responsible bidder in conformance with the specifications on file in the office of the Town Engineer, Wm. Schutt Associates;

BE IT FURTHER

RESOLVED, that the Supervisor is hereby authorized to execute this contract on behalf of the Town of Lancaster and to do all things necessary to effectuate the intent of this resolution pending the receipt of all required documents and Insurance certificates by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER GACZEWSKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

WHEREAS, The Town Board has previously duly advertised for the submission of bids for the proposed 2016 Eastport Bank Stabilization Project, in the Eastport Commerce Center, in the Town of Lancaster, and

WHEREAS, eleven bids were received, opened and reviewed on March 10, 2016, and

WHEREAS, Wm. Schutt Associates, the Town of Lancaster's engineering consultant, by letter dated March 14, 2016 has recommended award of the bid to Nova Site Company, LLC, being the lowest responsible bidder in the amount of \$112,350.00;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby awards the bid for the Town of Lancaster's 2016 Eastport Bank Stabilization Project, in the Eastport Commerce Center Project to Nova Site Company, LLC, 6 Lena Court, West Seneca, New York, 14224 in the amount of \$112,350.00 being the lowest responsible bidder in conformance with the specifications on file in the office of the Town Engineer, Wm. Schutt Associates;

BE IT FURTHER

RESOLVED, that the Supervisor is hereby authorized to execute this contract on behalf of the Town of Lancaster and to do all things necessary to effectuate the intent of this resolution pending the receipt of all required documents and Insurance certificates by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has duly advertised for bids for furnishing to the Town of Lancaster the necessary trees for the 2016 Tree Planting Program in accordance with specifications on file with the Town Clerk of the Town of Lancaster, and

WHEREAS, an M/WBE waiver has been obtained from the New York State Department of Environmental Conservation for this project, and

WHEREAS, two (2) bids were duly received and opened on January 27, 2016,

WHEREAS, SCHICHTEL'S NURSERY, INC., 7420 Peters Road, Springville, New York 14141, has submitted the lowest responsible bid in the amount of \$14,528.00 for furnishing said trees to the Town of Lancaster, and

WHEREAS, the Park Crew Chief, by letter dated March 15, 2016 requests the Town Board to accept the bid of Schichtel's Nursery, Inc., and

WHEREAS, by same letter, the Park Crew Chief has requested that he be authorized to purchase additional trees at the 2016 bid prices from Schichtel's Nursery Inc. at his discretion for whatever other tree plantings the Town may incur in 2016.

NOW, THEREFORE, BE IT

RESOLVED, that the bid of **SCHICHTEL'S NURSERY, INC.,** 7420 Peters Road, Springville, New York 14141, being the lowest responsible bid in conformance with the specifications relating thereto, be and hereby is accepted, and

BE IT FURTHER

RESOLVED, that the Park Crew Chief be and is hereby authorized to place orders with Schichtel's Nursery, Inc. for those trees which the Town of Lancaster needs for its 2016 Tree Planting Program, and

BE IT FURTHER

RESOLVED, that the Park Crew Chief be and is hereby authorized to purchase additional trees at the 2016 bid prices from Schichtel's Nursery, Inc. at his discretion for whatever other tree plantings the Town may incur in 2016.

The question of the adoption of the following resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

March 21, 2016

and

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER WALTER, TO WIT:

WHEREAS, by letter dated October 30, 2015, Park Crew Chief, Mark Lubera, has notified the Supervisor that a private resident, Mrs. Paula Adamy, has offered to donate fifty percent (50%) of the cost for a new sign identifying Walden Pond Park provided the sign include the name of her late husband, Jerry Adamy, to commemorate his legacy with the Ponytail's Baseball League by being instrumental in its inception, and

WHEREAS, Mrs. Adamy has provided the Town with checks in the amount of three-thousand four-hundred eighty-nine dollars and fifty cents (\$3,489.50) which represents the amount of her donation for the sign to the Town;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby approves and accepts the donation of \$3,489.50 from Mrs. Paula Adamy, which represents a gift of fifty percent (50%) of the cost of the new sign located at Walden Pond Park, commemorating her late husband Jerry Adamy's instrumental role in the Ponytails Baseball League inception, by including his name on the sign.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER ABRAHAM, TO WIT:

WHEREAS, Mark Lubera, Park Crew Chief of the Town of Lancaster's Parks Recreation & Forestry Department, had notified the Town Board that the sign at Walden Pond Park was damaged during the November 2014 winter storm and needed to be replaced, and

WHEREAS, a local resident, Paula Adamy had approached Mark Lubera offering to donate fifty percent of the cost of a new sign if the Town would allow her husband Jerry Adamy's legacy with the Ponytail Baseball League to be memorialized by including his name on the new replacement sign, and

WHEREAS, Mark Lubera obtained a price quote for the new Walden Pond Park sign to include the name of Jerry Adamy in memoriam, from Garland Graphic Signs for an amount not to exceed \$6,979.00 per their quote dated October 8, 2015, and

WHEREAS, after due review and consideration, and upon the approval of the Town Attorney, the Town Board allowed the purchase of a new sign for Walden Pond Park to include the memorialization of Jerry Adamy's contribution to the Lancaster Ponytails Baseball League.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby retro-actively authorizes the purchase of a new sign for Walden Pond Park in the Town of Lancaster which was replaced in 2015, from Garland Graphics Signs, 1146 Two Rod Road, Alden, New York 14004 in accordance with their quote dated October 8, 2015 in the amount not to exceed \$6,979.00 and paid for with funds available from the estate of Jerry Adamy and the Department of Parks and Recreation Filing Fees with the following condition:

The inclusion of the memorialization of Jerry Adamy's contribution to the Lancaster Ponytails Baseball League on the park sign is until such time as this sign is replaced due to either degeneration or damage.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER RUFFINO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER GACZEWSKI, TO WIT:

WHEREAS, Mark Lubera, Park Crew Chief of the Town of Lancaster's Parks Recreation & Forestry Department, has requested that six (6) Basketball Systems be purchased for the Keysa Town Park Basketball Courts within the Town of Lancaster, and

WHEREAS, the Park Crew Chief, requested three (3) quotes for the purchase of six (6) basketball systems within Keysa Town Park in accordance with the Town of Lancaster's Procurement Policy, and

WHEREAS, by letter dated March 17, 2016 Mark Lubera has recommended that the Town of Lancaster purchase the six (6) basketball systems from Bison Sports through their local distributor Laux Sporting Goods, in the amount of \$17,970.00 per their quote dated March 15, 2016, and

WHEREAS, funding for the purchase of six (6) basketball systems for the Keysa Town Park Basketball Courts is available from the Town's Recreation Filing Fees.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the purchase of six (6) basketball systems for the Keysa Town Park Basketball Courts from Bison Sports through their local distributor Laux Sporting Goods, 25 Pineview Drive, Amherst, NY 14228, in accordance with their quote dated March 15, 2016 in the amount not to exceed \$17,970.00 and to be paid for with funds available from the Town's Recreation Filing Fees.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

WHEREAS, Concord Electric Corp., 705 Maple Street, Rochester, New York 14611, the contractor for the electrical system installation for the Highway Department's Pre-engineered Building located at 525 Pavement Road has submitted Change Order No. 2 in the amount of \$17,907.98 to the Town Board for their approval, based on additional material and work needed to furnish and install a new power panel, feed lines and an automatic transfer switch to accommodate a future emergency generator, which was provided to the Town Board;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby approves **Change Order No. 2** to **Concord Electric Corp.**, with respect to the outlined descriptions provided to the Town Board:

DESCRIPTION OF CHANGE ORDER NO. 2:

Additional compensation to furnish and install a new power panel, feed lines and an automatic transfer switch to accommodate a future emergency generator.

CHANGE ORDER NO. 2:

The original Contract Sum was	\$ 73,700.00
The Contract Sum was increased by Change Order #1	
in the amount of	\$ 14,955.60
The Contract Sum will be increased by this Change Order	
in the amount of	\$ 17,907.98
The new Contract Sum increased	
including this Change Order will be	\$ 106,563.58

BE IT FURTHER

RESOLVED, that the Supervisor be and is hereby authorized to execute this Change Order on behalf of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

SUSPENDED RESOLUTION:

Supervisor Coleman requested a suspension of the necessary rules for immediate consideration of the following resolution:

UPON A MOTION DULY MADE BY COUNCIL MEMBER RUFFINO, SECONDED BY COUNCIL MEMBER ABRAHAM AND CARRIED, a suspension was granted.

THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCIL MEMBER GACZEWSKI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCIL MEMBER RUFFINO. TO WIT:

WHEREAS, Daniel Amatura, Highway Superintendent, has requested the Highway Department's Breakroom at 525 Pavement Road the Town of Lancaster be painted, and

WHEREAS, the Highway Superintendent, obtained two (2) quotes for the painting, and

WHEREAS, by letter dated March 14, 2016, Daniel Amatura has recommended that the Town of Lancaster award the contract for painting the Highway Department's breakroom to N. Choops Painting, Inc., in the amount of \$4,800.00 per their quote dated March 9, 2016, and

WHEREAS, funding for the painting of the Highway's breakroom is available from funds in the Highway Budget line item 13-5110-0426, and

WHEREAS, there shall be no reimbursement for any services provided until the required documents and insurance certificates are received by the Town.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor of the Town of Lancaster to accept the proposal for the painting of the Highway Department's breakroom located at 525 Pavement Road N. Choops Painting, Inc., 4404 Walden Avenue, Lancaster, NY 14086, in accordance with their quote dated March 9, 2016 in the amount not to exceed \$4,800.00 and to be paid for with funds available from in the Highway Budget line item 13-5110-0426 pending receipt of the required documents and insurance certificates.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER GACZEWSKI	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER WALTER	VOTED	YES
SUPERVISOR COLEMAN	VOTED	YES

COMMUNICATIONS & REPORTS

142. Niagara Lutheran Health System to Supervisor -

Press release announcing Chris Koenig as new CEO of Niagara Health Care System. Disposition = Received & Filed

143. NYS Senator Patrick Gallivan to Supervisor -

Request for support to allocate \$10 million to consolidate and widen bridges over Transit Road in the Village of Depew. Disposition = Received & Filed

144. Town Clerk to Town Board -

Transmittal of Special Use Permit Application for John deVirgilio, 5428 Genesee Street. Disposition = Planning Committee

145. Town Clerk to Supervisor -

Request for letter to be sent to Erie County Commissioner of Finance asking that an extension be granted to the Warrant to collect unpaid 2016 County/Town taxes. Disposition = Received & Filed

146. Supervisor to Director of Real Property Tax Services –

Request for extension of Warrant to collect taxes remaining unpaid to June 30, 2016. Disposition = Received & Filed

147. Town Clerk to Supervisor -

Request for resolution authorizing the purchase of the Business Automation Services, Inc. (BAS) Town Clerk Licensing System as presented.

Disposition = Resolution 3/21/16

148. Town Clerk to Assistant to the Supervisor –

Request for refund of building permit to Marrano/Marc Equity Corp. for 32 Magrum Lane. Disposition = Received & Filed

149. Planning Board Chairman to Town Board, Planning Board, Engineering Consultant, Town Attorney, Highway Superintendent and Building & Zoning Inspector --

Draft copy of minutes from March 2, 2016 Planning Board Meeting. Disposition = Planning Committee

150. Town Engineer to Town Board -

Recommend Award of Contract for 2015 Culvert Lining Project Forestream Drive and Enchanted Forest South to L.C. Whitford Company, Inc., 164 North Main Street, P.O. Box 663, Wellsville, NY. Disposition = Resolution 3/21/16

151. Acting District Attorney to Supervisor –

Thank you for opportunity to address the Association of Erie County Governments Meeting. Disposition = Director of Senior Center

152. Erie County Board of Elections to Supervisor –

Information regarding use of Town facilities for Primary and General Elections. Disposition = Buildings & Grounds, Youth Bureau, OEM, Senior Center

153. Town Engineer to Town Board –

Recommend Award of Contract for Keysa Park Court Rehabilitation to American Paving & Excavating Inc., 5880 Thompson Rd., Clarence, NY.

Disposition = Resolution 3/21/16

154. Town Engineer to Town Board -

Recommend Award of Contract for Senior Center Parking Lot Rehabilitation to Amherst Paving Inc., 330 Meyer Rd., Amherst, NY.

Disposition = Resolution 3/21/16

155. Town Engineer to Town Board –

Recommend Award of Contract for 2016 Eastport Bank Stabilization Project to Nova Site Company, LLC, 6 Lena Ct., West Seneca, NY.

Disposition = Resolution 3/21/16

156. National Fuel Engineering Services to Supervisor –

Information regarding planned pipeline replacement projects for 2016. Disposition = Town Engineer, Highway Superintendent, Code Enforcement Officer

157. Planning Board Chairman to Supervisor –

Revised Planning Board Agenda for March 16, 2016.

Disposition = Planning Committee

158. Village of Lancaster to Supervisor –

Information regarding "Operation Clean Sweep". Disposition = Received & Filed

159. Highway Superintendent to Town Board –

Request for resolution awarding the painting of the Highway Break room to N. Choops Painting, 4404 Walden Ave., Lancaster, NY.

Disposition = Resolution 3/21/16

160. Highway Superintendent to Town Board -

Request for resolution allowing Supervisor to approve contract for repairs to the Lancaster Town Hall Interior Brick Walls. Disposition = Resolution 3/21/16

161. Lt. Col. Matt Urban Post Veteran of Foreign Wars to Town Clerk -

Lt. Col. Matt Urban V.F.W. Post 7275, 3741 Walden Avenue is sponsoring a Spaghetti Dinner on April 24, 2016 from noon until 4:00PM.

Disposition = Received & Filed

162. Park Crew Chief to Supervisor and Town Board -

Request for resolution accepting bid and authorizing payment to Schichtel's Nursery for the 2016 spring tree planting program.

Disposition = Resolution 3/21/16

163. Park Crew Chief to Supervisor and Town Board –

Request for one individual to be appointed to the position of part-time permanent employee for fall/winter 2015-2016 in the Parks, Recreation & Forestry Dept. without benefits. Disposition = Resolution 3/21/16

164. Park Crew Chief to Supervisor and Town Board –

Request for two individuals to be appointed to the position of part-time permanent employee in the Parks, Recreation & Forestry Dept. without benefits. Disposition = Resolution 3/21/16

165. Supervising Code Enforcement Officer to Town Board –

Request to deem one item surplus equipment so it can be made available in an online auction with Auctions International, 11167 Big Tree Rd., East Aurora, NY beginning March 22, 2016. Disposition = For Resolution

166. Park Crew Chief to Supervisor and Town Board -

Request for resolution for the purchase of 6 Basketball Systems from Bison Sports local distributor Laux Sporting Goods, 25 Pineview Dr., Amherst, NY. Systems will be installed at the Keysa Park Basketball Courts being renovated by the Metz Foundation. Disposition = Resolution 3/21/16

167. Time Warner Cable to Supervisor –

Update on developments affecting Time Warner Cable subscribers in the Western New York Division. Disposition = Received & Filed

168. Police Chief to Town Clerk -

Articles and communications. Disposition = Received & Filed

ADJOURNMENT:

ON MOTION OF COUNCIL MEMBER RUFFINO, AND SECONDED BY COUNCIL MEMBER ABRAHAM, AND CARRIED, the meeting was adjourned in memory of John Pazder and Sheryl Stelzle at 8:05 P.M.

Signed	
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Diane M. Terranova, Town Clerk